



Family Last Name, First Name	State	Participant Name (if known)
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Form F: Host Family Agreement

The purpose of this agreement is to fully inform host family members of their rights and responsibilities as an AFS Host Family. Throughout the hosting experience, host parents are urged to call their AFS Liaison with any questions that arise. The signature on the bottom of the form indicates that an AFS Volunteer has explained the contents of the agreement to you. A copy of this agreement should be kept for your records.

AGREEMENT: HOST FAMILY RIGHTS AND RESPONSIBILITIES

Our family agrees to host an AFS Exchange Participant. We have had an in home interview with an AFS representative. We acknowledge receipt of the U.S. State Department Code of Federal Regulations Title 22 Part 62—Exchange Visitor Program. Additionally we understand that all members of the household 14 and older residing in the household must complete a criminal background check.

As a host family, we have a right to:

1. Expect the AFS Participant to be a full family member inasmuch as it is possible.
2. Be assigned an AFS Liaison who will be in regular contact with us and with our participant to monitor progress.
3. Contact the AFS Liaison for help with adjustment issues.
4. Have access to AFS Staff through a 24-hour emergency number.

As a host family, we agree to:

1. Provide necessary information required for a criminal background check for all members of the family 14 years and older who will be residing in the household for more than ten days, prior to an AFS Participant moving into our home.
2. Provide necessary information required for a criminal background check for any family member that turns 18 years of age after the time the first criminal background check was completed and during the course of the participant living in our home.
3. Provide a safe and nurturing environment, and treat the participant as a member of our family.
4. Provide the participant with his or her own bed, not convertible or inflatable in nature, adequate storage space for the student's clothes and personal belongings, reasonable access to bathroom facilities, study space if not otherwise available in the house, and reasonable, unimpeded access to the outside of the house in the event of a fire or similar emergency.
5. Ensure that if the participant shares a bedroom it is with only one other individual of the same gender.
6. Provide the participant with three quality meals per day (including lunches and meals eaten as a family in restaurants).
7. Provide access to a fully functioning telephone and access to email in our home that the student may use to contact his or her natural parents and/or in the event of an emergency.
8. Accept basic, everyday expenses incurred by having the participant in our home.
9. Provide the participant with transportation to and from school, and cover any associated costs.
10. Ensure that the participant attends and takes full part in AFS activities and orientations during the exchange.
11. Attend orientations and activities held for host families as required.
12. Complete a mandatory online host family orientation prior to the student's arrival in our home as per U.S. Department of State regulations and AFS standards.
13. Ensure that our family and our participant have contact with the AFS Liaison or other designated AFS Volunteer on at least a monthly basis including two in-person contacts (the in-person contacts must take place at least once during the fall semester and once during the spring semester) for year program and one in-person contact for semester program participants, and be as flexible as possible in arranging time in our schedule and that of our participant to meet with or talk with our AFS Liaison or other designated AFS Volunteer.
14. Ensure that an AFS volunteer or staff is able to make arrangements with us to visit our home within 60 days from the start of our AFS hosting experience or within 30 days if we are a welcome family.
15. An in-home inspection by an AFS staff person during the time that we are hosting an AFS student. If requested we will ensure that the AFS staff person is able to meet with our family and the AFS student.
16. Assist our participant in having a successful experience in school, seeking help from the AFS Liaison if the participant is experiencing unusual academic difficulties.
17. Encourage the participant to limit communication with home-country friends and family as recommended in the AFS-USA communication guidelines stated in the Host Family Handbook.
18. Abide by guidelines for natural family visits and contact our AFS Liaison immediately should a natural family member propose to visit the participant during the exchange period.
19. Make certain that the exchange student's government issued documents (i.e., passports, DS-2019 Form) are not removed from his/her possession.
20. Always notify the AFS Liaison (or, in the event that the liaison is not available, AFS Staff or another volunteer) in a timely manner for the following reasons:

- a. If our family and/or the participant is/are away from home for more than 24 hours, giving contact details in case of an emergency.
- b. If serious issues arise, including but not limited to: serious illness, injury, or hospitalization; arrest or detention by authorities; violation of AFS rules regarding driving, hitchhiking, or use of illegal drugs; potentially harmful behavior including alcohol consumption.
- c. If we learn that our participant has had unexcused absences from school, has missed classes, or is having other academic problems.
- d. If we are considering hosting any other exchange participant, even if on a temporary basis, so that the U.S. State Department and the participant's natural family can be contacted for approval of the double placement.
- e. If there are any material changes in the status of our family or the student, including, but not limited to changes in address, finances, employment and criminal arrests.
- f. If contact from the natural family (via phone, letter, or email) interferes with the participant's adaptation process.

As a host family, we understand that:

1. We are not allowed to host an exchange student to whom we are related.
2. We will not receive any monetary payments or other incentives to host an AFS participant.
2. The AFS Participant will come with spending money for optional activities or purchases during the exchange period.
3. We are not the legal guardians of the AFS Participant.
4. We may sign forms for school-related activities by crossing out the words "Parent/Guardian" and writing in "Host Family" to make the relationship clear.
5. We must obtain the signature of the natural parents or guardians in the participant's home country for any other documents requiring natural parent or legal guardian signature.
6. AFS has the sole responsibility for determining host family placements.
7. AFS will assist our family and our participant in having a successful hosting experience. However, AFS Volunteers have the authority to move the participant to another family if this is in his or her best interests and/or the interests of our family.
8. As part of their selection process, the AFS Participant and Natural Parents have agreed to AFS rules and guidelines regulating participant behavior, as outlined in the Host Family Handbook.
9. AFS is an academic program and participants are required to attend school, complete assignments, and abide by all school policies.
10. Host families and participants are not authorized to act as agents for AFS for any purpose.
11. AFS does not carry liability insurance for individual participants or host families and cannot be held responsible for claims for damages or injuries.
12. AFS Participants have a right to legal representation if questioned or detained by police. In such a situation, we should contact our local volunteer or AFS Staff immediately so that they can assist our participant in arranging for an attorney.

As a host family, we are aware of the specifics of the AFS Participant Medical plan as outlined in the Host Family Handbook and understand that:

1. The AFS Participant is covered by the AFS Participant Medical Plan.
2. Claims should be submitted, preferably by the medical service provider, directly to Global Medical Management, Inc. as outlined in the AFS Host Family Handbook.
3. The AFS Participant Medical Plan does not cover the following:
 - a. non-accident-related dental care.
 - b. routine eye exams, glasses, or contact lenses.
 - c. routine physicals (including sports physicals), preventative care, vaccinations, and immunizations.
 - d. pre-existing conditions.
4. If the participant requires care as described above that is not covered by the AFS Participant Medical Plan, we will notify the AFS Liaison to arrange for natural family consent and payment.

In signing this agreement we confirm that all information and statements given in the AFS Host Family Application Forms A-F, the In-Home Interview, the Criminal Background Checks and any additional supplemental information provided to AFS is completely accurate and true to the best of our knowledge. Furthermore, we understand that signing below does not constitute, either implicitly or explicitly, a binding contractual or personnel agreement. **This agreement must be signed and dated at the time of application by all potential host family members aged 18 years and older.

Print Host Parent Name	Signature	Date
Print Host Parent Name	Signature	Date
Other Host Family Member Name	Signature	Date
Other Host Family Member Name	Signature	Date