



Connecting Lives, Sharing Cultures

Mentoring Students Through the Application Process





Access to Student Account

Students are sent an email with a link to the [Student Account](#), where they will complete the full application. Throughout the application process, the student can refer to the [Full Application Checklist](#) for guidance.

When students upload forms, they should:

- Save files in black and white
- Upload one page at a time
- Save as PDF for smallest file sizes
- Photos must be clear, high-quality jpegs

Remind students that, “Save as Draft” saves their progress!

Completing the Online Application: Forms 3A-C Medical Forms

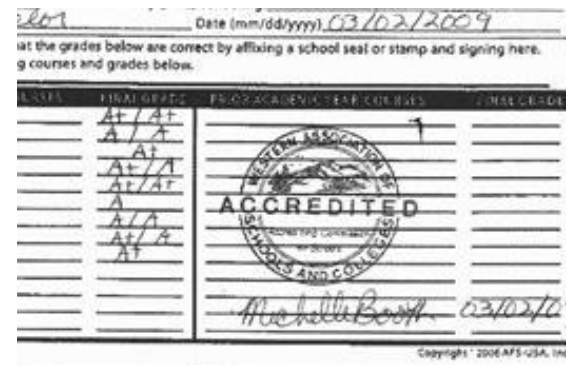


- Form must be 100% complete! All questions must be answered. This can include the 3C Medical Review form.
- All students must have TB test completed within last two years.
- Immunizations must be written on the medical form.
- Doctors must stamp (address stamp fine) as well as sign form. Parent and student signatures are required.

Completing the Online Application: Academic Record (Form 7)



- Everything on the form must be complete!
- 3 separate years of grades (including 7th and 8th grade if applicable) are required.
- School stamp (address stamp is fine) should be on AFS form or Academic Transcript.
- A transcript should accompany AFS Academic Form.
- If the student is graduating, they must include the Academic Commitment Form.



2009 Date (mm/dd/yyyy) 03/02/2009

at the grades below are correct by affixing a school seal or stamp and signing here, g courses and grades below.

COURSES	FINAL GRADES	PROGRAM ACADEMIC YEAR COLLEGE	FINAL GRADE
	A+/A+		
	A/A		
	A+/A+		
	A+/A+		
	A		
	A/A		
	A+/A		
	A+		

ACCREDITED

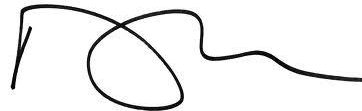
Michelle Booth 03/02/09

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Completing the Online Application: Parental Authorization (Form 6) and Participation Agreement (Form 10)




- Both legal guardians must sign Form 6 and Form 10.
- Any exceptions are listed in the application tips section in the Student Account.
- Please note: if the student has signed an older version of form 10, they will be required to sign the most updated version before their departure.



Submit Application and Arrange Interview

My Application	Status
Cover	Complete 🔒
Personal	Complete 🔒
Placement	Complete 🔒
Health Certificates	Complete 🔒 📄
Self Intro	Complete 🔒
Photo	Complete 🔒
Form 5 - Parent Statement	Complete 🔒 📄
Authorization Form	Complete 🔒 📄
Form 7 - Academic Record	Complete 🔒 📄
Form 9 - Financial Commitment	Complete 🔒 📄
Form 10 - Participation Agreement	Complete 🔒 📄
Letter of Recommendation	Complete 🔒 📄
Passport	Complete 🔒 📄



An in-person interview is a required part of the application process. Encourage applicants in your area to schedule their interviews early; this helps prevent applications from getting hung up on pending interviews and helps to alleviate the pressure of completing all interviews before the deadline.

Arrange Interview

Advisor Reviews
for Completeness



Application is reviewed for Acceptance

If the application meets AFS-USA's requirements and is deemed complete by an AFS advisor, the student will be accepted by AFS-USA.

The advisor will then prepare the application to be sent to the AFS-Partner Country of choice (based on availability) or the country for which the student was awarded Global Leaders aid.

Application sent to
AFS-Partner Country

6-8 Weeks

AFS Partner makes
acceptance
decision





Acceptance from the AFS Partner



In most cases the partner country needs 6-8 weeks from the time they receive the application to make a decision regarding the student's acceptance.

In accepting an application, the partner country makes a guarantee to provide the student with a community service or host family and host school placement.

Once accepted, AFS will send the student an invoice for the balance of their tuition. Students are encouraged to pay the balance at their earliest convenience.

Tuition Invoice
Sent

Begin AFS
Culture Trek

Begin AFS
Culture Trek

Attend Pre-
departure
Orientation



Begin Visa Application

A student visa is required for most year and semester programs. Some short summer programs require a student visa also. (Students can learn more about visas through a link on their account.)

Visa fees must be paid by their family and are not included in tuition. Visas can cost up to \$1,000 and generally range between \$100-\$400.

It is crucial to prepare all travel documents at least 4-8 weeks prior to departure. Encourage your students to not plan any extended travel away from home at that time.



Travel Information
(sent within 6 weeks
of departure).

Travel Information

Students must independently arrange transportation from their hometown to the international gateway city corresponding to their destination country (either New York, Los Angeles, Miami, or Washington, D.C.).

The student will receive the details of their international flight schedule by email 4-6 weeks prior to departure or when the travel department has finalized their itinerary.



Host Family
Information



Host Family Information



Matching the student with a host family and host school is a timely process. Most students receive confirmation of their placement 2-4 weeks prior to departure. Rest assured that when an AFS-partner accepts an application the student is being guaranteed a host family placement. As soon as AFS-USA receives confirmation of the student's placement they will be notified.



Departure to Host Country

Once in the gateway city, all students on the program will attend an overnight gateway orientation. The next day the students will fly together as a group to the host country.



Upon arrival in the host country the students will be met and escorted to the arrival orientation site by AFS staff and volunteers . After the arrival orientation the students will travel to their host community to begin their life abroad!